TOWN OF LOWELL
ANNUAL CONTRACTOR REGISTRATION REQUIREMENTS

No contractor or specialty contractor shall do or perform any work to construct, alter, remodel, remove, repair or demolish any structure permit within the Town of Lowell unless such contractor shall first obtain a valid Contractor's License.

P.O. Box 157
501 E. Main St.
Lowell, IN 46356
219-696-7794 / 219-696-7796 - FAX

All contractors shall provide adequate proof that they possess a current Lake County License unless they tested in the Town of Lowell.

This registration is valid from January 1st thru December 31st of each calendar year. This registration is renewable on December 1st of each calendar year thereafter.

SUBMIT THE FOLLOWING WITH APPLICATION FORM

1) **FEES:** **$50.00 Annual Renewal Registration**

2) **COPY OF CURRENT LAKE COUNTY LICENSE:**

Lake County licenses ARE REQUIRED per Town of Lowell Ordinance, unless contractor tested in the Town of Lowell. Plumbers: see below #5)

3) **CERTIFICATE OF INSURANCE:** **Town of Lowell as Certificate Holder**

Description of Work:
Public Liability: **$500,000 / person and $1,000,000 / occurrence minimum.**
Property Damage: **$ 25,000 minimum**
Workers Comp.: **If applicable**

4) **UNIFIED CONTRACTOR'S BOND: State law requires that a Five Thousand Dollar ($5,000.00) bond, made out to "The Board of Commissioners of the County of Lake, State of Indiana, and Any Cities and Towns in Lake County Indiana", must be recorded at the Lake County Recorder's Office, 2293 N. Main Street, Crown Point, IN 46307; 219-755-3730. Once your bond is recorded, you must provide us with a COPY with the RECORDER'S STAMP visible on it for the record. If your bond has a stated termination date, your subsequent Continuation Certificate must be recorded, and a copy of the recorded Continuation Certificate must be provided for each year following the original bond.**
EXCEPTION: CONTINUOUS BONDS.

5) **PLUMBING CONTRACTORS ONLY: You are required to provide a COPY of your INDIANA STATE PLUMBING CONTRACTORS LICENSE with the stated expiration date.**

Revised 01-21-2016