

**Historic Preservation Commission Meeting  
April 5, 2011**

The meeting was called to order by Chairman Ken Floyd at 6:00M. The Pledge of Allegiance was recited. Roll call was taken. Members answering the roll call were Ken Floyd, Sue Riley, Connie Schrombeck, Martha Burger-Farrellbegg and Linda Gunning. Also present were Code Official Tom Trulley, Tiffany Tolbert Director of Historic Landmarks Foundation and Recording Secretary Chris Marbach.

**Election of Officers:**

Sue Riley moved to nominate Ken Floyd as Chairman. Seconded by Martha Burger-Farrellbegg. Voting was **all in favor**.

Martha Burger-Farrellbegg moved to nominate Sue Riley as Vice Chairman. Seconded by Connie Schrombeck. Voting was **all in favor**.

Martha Burger-Farrellbegg moved to nominate Connie Schrombeck for Secretary. Seconded by Ken Floyd. Voting was **all in favor**.

**Approval of Minutes:** Chairman Floyd asked for a motion to accept the January 5, 2010 and the March 1, 2011 meeting minutes. Martha Burger-Farrellbegg moved to accept the minutes. Seconded by Connie Schrombeck. Voting was **all in favor**.

**New Business:**

**11-01 Susan M. Riley, Petitioner.**

**Request: Certificate of Appropriateness**

**Purpose: Historic Plaque Installation**

**Location: Lowell Downtown District**

Sue Riley excused herself from the board since she was the petitioner. She explained that there would be 19 plaques placed on the buildings in the Downtown District. The perpendicular plaques will follow the guidelines and be installed in mortar joints.

Chairman Floyd **opened the public hearing**. There was no one present to speak for or against the petitioner. Chairman Floyd **closed the public hearing**.

Connie Schrombeck moved to adopt and approve the findings of fact in exhibit A to E as presented by the petitioner. Seconded by Martha Burger-Farrellbegg. Voting was **all in favor**.

Martha Burger-Farrellbegg moved to approve the request of COA 11-001 because these items meet the requirements of the Design Guidelines. Seconded by Connie Schrombeck. Voting was **all in favor**.

**Miscellaneous and Public Comment:**

Linda Gunning stated that she did not feel that she should be on this board and wanted to resign.

Connie Schrombeck moved to adjourn at 6:15 PM.

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Ken Floyd, Chairman

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Connie Schrombeck, Secretary