

**LOWELL HISTORIC PRESERVATION BOARD MEETING
JULY 1, 2014
6:00 PM**

Chairman Floyd called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited. Recording Secretary Dianna Cade took roll call. Members answering the roll call were Ken Floyd, Susan Riley, Martha Burger-Farrellbegg and Connie Schrombeck. Clifford Tetrault was not present. Also present was Building Official Tom Trulley and three citizens.

APPROVAL OF MINUTES

Mrs. Burger-Farrellbegg made a motion to approve the May 6th, 2014 regular meeting minutes, seconded by Mrs. Schrombeck and carried by voice vote.

NEW BUSINESS

PETITIONER: #2014-09 DEBBIE CAMPBELL, HODGE PODGE FINE FURNISHINGS

REQUEST: CERTIFICATE OF APPROPRIATENESS

PURPOSE: NEW SIGN TO ADVERTISE FURNISHINGS STORE.

Mr. Floyd stated that Debbie Campbell is here to petition for a Certificate of Appropriateness for signage at 307 E. Commercial. Ms. Campbell stated that she is going to use the banner that is currently hanging in the window, remove the grommets, and the now open portion and wrap it on a solid surface. The sign will be hung with two chains in the window. It will be hung on the inside of the window. Ms. Campbell stated that the sign would be similar to the McVey's sign. Ms. Campbell stated that the sign would be white and red, and she requested until August 1, 2014 to complete the sign. Mr. Floyd stated if she is going to take the now open part off of the current banner; that would make the sign smaller and within the guidelines. Discussion followed regarding size guidelines. Ms. Riley moved to adopt the findings of fact, seconded by Mrs. Burger-Farrellbegg. Ms. Riley made a motion to approve the Certificate Of Appropriateness , seconded by Mrs. Burger-Farrellbegg and carried with a voice vote. Recording Secretary, Dianna Cade, asked Mr. Floyd if the motion was approved with the August 1st deadline. Mr. Floyd stated he was okay with the August 1st request. Mr. Floyd asked Mr. Trulley if he was okay with the August 1st, deadline request by the petitioner. Mr. Trulley stated that as long as she did not have a banner in the window. Ms. Campbell stated that the banner is there now and she is asking for a month to get the sign finished. Mr. Trulley asked if she was using the same banner that is in the window to make the sign. Mrs. Campbell stated yes. Mr. Trulley asked if the banner would not be up for the entire month. Mrs. Campbell stated it would not, and feels it should be ready in a few weeks but was requesting a month to enable her to have time to have the wood cut and she would then wrap the sign on the days the business is closed. Mr. Trulley stated that

banners are not allowed in the Town, and the Town Council is the only entity that can approve them. Ms. Campbell asked how long can we give her to get the sign done. Mr. Trulley stated that the sign needs to be completed within two weeks. Ms. Campbell stated she would have it done in two weeks, she would like to work with us and the one month was just a request. Mrs. Burger-Farrellbegg made a motion with the stipulation that the sign be completed in two weeks. Seconded by Mrs. Schrombeck and carried by a voice vote. **Certificate Of Appropriateness passed**

PETITIONER: #2014-07 MICHAEL LYNCH, YOBO'S

REQUEST: CERTIFICATE OF APPROPRIATENESS

PURPOSE: NEW SIGN TO ADVERTISE STORE.

Mr. Floyd read the petition to the Board. Mr. Lynch stated that the Town had advised him that they can put up a 3 x 6 sign. Mr. Trulley stated that is what your wife had proposed. Mr. Lynch stated that the previous size of the sign must have been bigger than a 3 x 6. Mr. Lynch stated that there is discoloration on the bricks from where the previous sign was hanging. Mr. Lynch stated that he does not want to paint the bricks. Mr. Lynch stated that he would like to hang a sign the size of the square to cover up the discoloration of the bricks. Discussion followed on the guidelines of the acceptable size of signage allowed for this property. Mr. Floyd asked what material the sign would be made of. Mr. Lynch stated it would be signboard. Mrs. Schrombeck asked what type of business it was. Mr. Lynch stated that they sold general merchandise. He buys floor models, shelf pulls, and damage boxes from big box stores. Mr. Lynch stated it is all new merchandise. Mr. Trulley stated that as long as he keeps the sign at twenty square feet he would be compliant. Mr. Floyd asked the petitioner if a 4 x 5 sign instead of 3 x 6 sign would cover up the discolored bricks. Mr. Lynch stated that would be better he could position the sign in the middle with a border on it. Discussion followed on the previous sign that was on the building. Mrs. Burger-Farrellbegg stated that she hoped that we can work with the petitioner, because he did not create the problem. Mr. Trulley stated that the size of the sign can be no larger than twenty square feet without petitioning for a variance with the BZA Board. Mr. Trulley stated that if the petitioner decided to go for a variance for a larger sign, that the Historic Board should make a motion to approve the discolored brick. Mrs. Schrombeck stated that the design and material of the sign followed the guidelines. Ms. Riley stated that it is just a matter of the size. Mr. Floyd stated that we could make a motion granting a Certificate Of Appropriateness for a 4 x 5 sign; approving the content and color of the sign and stipulating that the petitioner would have to go to the BZA Board if they wanted a larger size. Mr. Trulley stated the petitioner would have to change his application to a twenty square feet sign. Mr. Floyd stated no light would be approved on the sign. Mr. Lynch stated that he was not petitioning for a lighted sign. Ms. Riley made a motion to approve the findings of fact with the stipulation that the sign be no bigger than twenty square feet. Mrs. Burger-Farrellbegg seconded the motion, carried by a voice vote. Ms. Riley made a motion to approve the Certificate Of Appropriateness, seconded by Mrs. Schrombeck and carried

by a voice vote. Mr. Floyd stated that the petitioner would need a building permit for the sign. **Certificate of Appropriateness passed.**

PETITIONER: #2014-08 KATHY AND JOHN STEFANSKI

REQUEST: CERTIFICATE OF APPROPRIATENESS

PURPOSE: NEW SIGN TO ADVERTISE STORE; CHANGES TO THE FRONT FACADE OF THE BUILDING.

Mr. Floyd stated that the petitioner was not present at the meeting. Discussion followed on the changes that the petitioner wanted to make to the front facade of the building and new signage. Mr. Trulley stated that at the present time the petitioner is in violation of the Town Ordinances regarding banners. The Town Council had given the petitioner permission to hang a banner on the front of the building until June 1st, 2014. Mr. Trulley stated that is why we need are trying to get this resolved. After a short discussion the Board decided to table the petition until next month when the petitioners could be present. Mrs. Schrombeck made the motion to table the petition until next month, seconded by Ms. Riley and carried by a voice vote.

ADJOURMENT

With no further questions or comments, Mrs. Burger-Farrellbegg made a motion to adjourn at 6:35 PM, seconded by Mrs. Schrombeck and carried by voice vote.
