

**Historic Preservation Meeting  
March 3, 2009**

The meeting was called to order by Chairman Ken Floyd at 6:00 PM. The Pledge of Allegiance was recited. Roll call was taken. Members answering the roll call were Ken Floyd, Sue Riley, Connie Schrombeck, and Martha Burger-Farellbegg. Absent was Dave Mitchell. Also present was Tom Trulley, Code Official and Tiffany Tolbert, District Director – Historic Landmarks Foundation of Indiana.

**Approval of Minutes:**

Chairman Floyd asked for a motion to approve the December 2, 2008 meeting minutes. Chairman Floyd moved to approve the minutes. Seconded by Ms. Riley. Voting was **all in favor**.

Chairman Floyd opened discussion of the Lowell Downtown Historic District Design Guidelines. Ms. Tolbert explained that she had laid out a format for the design guidelines for the board members to review. She explained the contents of the Introduction section included historical pictures, which were added to the architectural overview. The Introduction will show the history of the district, boundary map, general information about the commission, such as meeting times, procedures, how applications are submitted to the board to get on the agenda and the names of the board members.

The Design Guidelines section shows the set of rules and standards that are required in the historic district. These guidelines are based on the Secretary of Interior Standards for re-habilitation. This section includes setbacks, streets, sidewalks and alleys in the Downtown District, also lighting, storefront rehabilitation, etc. There is also a list of the type of materials that they want to see or keep on an existing building. Ms. Tolbert asked that the board for input as to what they would like to see on these buildings.

The board discussed changes to the wording in the Design Guidelines such as typos and incorrect spelling. Ms. Tolbert noted the changes. She further stated that the guidelines would be used for those who are seeking funds for their projects.

The meeting adjourned at 7:00 PM.

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Ken Floyd, Chairman

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Wilbur Cox, Secretary