

**LOWELL PLAN COMMISSION MEETING MINUTES**  
**October 13, 2011**  
**7:00 PM**

President Kelley called the meeting to order at 7:00 PM. The Pledge of Allegiance was recited. Roll call was taken. Members answering the roll call were Don Huseman, Greg Shook, Richard Kelley, Eli Carras, and Bob Philpot. Absent were Matt Felder and James Konradi. Also present were Director of Community Development Wilbur Cox and Attorney R. Lawrence Steele. Also absent was Recording Secretary Christine Marbach.

**Consent Agenda:**

President Kelley asked for a motion to approve the September 8, 2011 meeting minutes. Mr. Huseman moved to approve the meeting minutes. Seconded by Mr. Carras. Voting was **all in favor**.

**Public Hearing:**

**PC #11-004, Town of Lowell Zoning Ordinance**

**Asking for a favorable recommendation to be sent to the Town Council.**

Mr. Cox asked the Plan Commission to send a favorable recommendation to the Town Council to pass the Zoning Ordinance, also the Building Regulations portion will be extracted from the current ordinance and stand on their own. He stated that if the Plan Commission approves this recommendation, he will forward this to the Town Council and will ask them not to act on it until they also act on the building regulations that need to go along with it in a separate ordinance. Mr. Huseman motioned to approve the Lowell Zoning Ordinance and forward a favorable recommendation to the Town Council to adopt this ordinance with the Building Regulations as a separate Ordinance. Seconded by Mr. Philpot. Voting was **all in favor**.

**PC# 11-005, Town of Lowell Subdivision Ordinance**

**Asking for a favorable recommendation to be sent to the Town Council.**

Mr. Cox explained that this ordinance would help their Comprehensive Plan and after this has been adopted, he will prepare the new Zoning Map, present it to the Plan Commission and ask for adoption of the map also. He requested the Plan Commission to send a favorable recommendation to the Town Council. Mr. Carras motioned to send a favorable recommendation to the Town Council to adopt the Lowell Subdivision Ordinance. Seconded by Mr. Huseman. Voting was **all in favor**.

**Adjournment:**

Mr. Philpot moved to adjourn at 7:15 PM. Seconded by Mr. Shook

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Richard Kelley, President

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Elias Carras, Secretary

Note: The above-proposed minutes are submitted for review and approval as the official minutes by the Plan Commission.

Christine Marbach – Recording Secretary

