

**LOWELL PLAN COMMISSION MEETING**  
**July 14, 2016**

Secretary Eli Carras called the meeting to order at 7:35 P.M. The Pledge of Allegiance was recited. Recording Secretary Dianna Cade called the roll. Members answering the roll call were Elias Carras, Matt Felder, Ryan Thiele, Mike Gruszka and Edgar Corns. Jim Konradi and Chris Salatas were absent. Also present were, Town Attorney, Nicole Bennett, and Carl Ferro, Building Administrator.

**APPROVAL OF MINUTES:**

Mr. Corns made a motion to approve the June 9th, 2016 regular meeting minutes, seconded by Mr. Gruszka and carried with five ayes.

**ELECTION OF PRESIDENT:**

Ms. Bennett explained the requirements of electing a new president.

Mr. Corns nominated Jim Konradi for President to fulfill the remainder of the year, seconded by Mr. Gruszka and carried with a roll call vote of five ayes.

Mr. Carras nominated Edgar Corns for Vice President to fulfill the remainder of the year, seconded by Mr. Gruszka and carried with a roll call vote of five ayes.

Mr. Corns asked Ms. Bennett if he could hold the office of Vice President since he was on the Town Council. Ms. Bennett stated yes. Mr. Corns asked Ms. Bennett to check to make sure. Ms. Bennett stated she would and the nomination will stand unless she finds a conflict in the ordinance.

**FINDINGS OF FACT:**

**Mr. Felder read into record the Findings of Fact for:**

**PC #16-015, Amend Ordinance §155.06 – Definitions “Living Space.” Adding to Definitions: *That portion of a residential structure constructed, completed and usable as finished floor area. Such area shall be heated and directly connected to other finished floor area. As such, attached garages shall not be considered living space.***

Mr. Gruszka made a motion to approve the Findings of Fact, seconded by Mr. Felder and carried with a voice vote of all ayes.

**ANNOUNCEMENTS:**

**PUBLIC COMMENTS:**

**ADJOURNMENT:**

With no further comments or questions, Mr. Gruszka made a motion to adjourn the meeting at 7:45pm, seconded by Mr. Felder, and carried by a voice vote of all ayes.

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Mr. Jim Konradi, President

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Elias Carras, Secretary

