

LOWELL METROPOLITAN POLICE COMMISSION
August 8, 2013

The Lowell Metropolitan Police Commission met in regular session on August 8, 2013 at the Lowell Town Hall.

I. ROLL CALL

Commissioner Keith Kilmer, present
Commissioner Sharon Patterson, present
Commissioner John Piper, present
Commissioner Allan Fox, present
Commissioner Martin Freeman, present
Chief Erik Matson, present

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited, followed by a brief moment of silence.

III. APPROVAL OF MINUTES July 10, 2013 REGULAR MEETING

Commissioner Patterson made a motion to approve the minutes from the July 10th regular meeting, seconded by Commissioner Fox. 5 ayes, motion passed.

V. APPROVAL OF CLAIMS/ EXPENDITURES

Commissioner Patterson asked what was shipped from the UPS store and why it was insured. The Chief stated it was four tasers and a taser battery to Arizona for repairs. A Commissioner asked what kind of patches were purchased and Chief advised the patches are for the Officers and they are distributed as the Officers buy new uniforms. A Commissioner asked what the CPR cards were purchased for and the Chief stated they were purchased for the dispatchers who successfully completed the CPR training. 5 ayes, motion passed.

VI. CHIEF'S REPORT AND THE REPORT OF THE COMMITTEES OR MEMBERS

Chief Matson advised the Commission that the Police Department is in the hiring process. There are 30 candidates that have been interviewed over the past week. Chief asked if the interviews can be scheduled with the Commission within the next few weeks for the top 5 candidates.

Chief stated that Detective Lee participated in the Moose Fun Fair at the Moose Lodge and 20 Children's ID's were issued. They were well received by the parents and children.

Chief stated that Chris Thompson is working solo in dispatch now. The Secretary will be dispatching once a week and will have more time for secretarial duties.

Officer Burkus and Officer Ibarra held a women's self defense class that was well attended. Chief thanked the Officers for how professional and informative the class was.

National Night out was held on August 8th and was a great success. Officers went around the town and introduced themselves to the citizens and talked with them. Chief Matson stated there was a lot of positive feedback from the community.

VII. INTRODUCTION AND ADOPTION OF RESOLUTIONS

VIII. OLD BUSINESS

IX. NEW BUSINESS

Candidate interviews were set for Monday, August 26th at 7 p.m. and back up interviews on Tuesday, August 27th at 7:30 p.m.

Commissioner Fox made a motion for the Chief to make a recommendation to the Town Council for the employment of an Assistant Chief. Commissioner Patterson seconded it. Passed with 4 ayes, 1 nay. Commissioner Piper opposed.

Commissioner Patterson made a motion to give the Chief permission to contact testing companies to create and administer a series of tests for promotions. Commissioner Fox seconded it. 5 ayes, motion passed.

X. PETITIONS, REMONSTRANCES, AND COMMUNICATIONS

Angie Fletcher asked for the Commission to clarify what the tests are about. President Kilmer stated that the written tests are part of the promotion process. She also asked when the Assistant Chiefs name will be announced. President Kilmer stated that the vote was for Chief Matson to recommend someone for the Asst. Chief position to the Town Council. He further stated that Chief Matson can bring a name to the Council. The council will decide if they approve of the position being filled and if they approve of the person being suggested.

Mr. Corns suggested that Officers and Commissioners be observant of potholes and various traffic obstructions that could cause accidents and possibly lawsuits for the town. Mr. Early stated that he had a lot of positive feedback from the National Night Out. He also stated that some citizens suggested that they would like to see more Officers out, because they did not get to meet an Officer.

XI. ANNOUNCEMENTS

President Kilmer announced that the next Commission Meeting will take place on Thursday, September 12th. The Executive will begin at 7:30, followed by the regular Commission Meeting at 8:00 p.m.

XII. Adjournment

A motion was made by Commissioner Piper to adjourn the meeting, seconded by Commissioner Freeman. 5 ayes, motion passed.

Meeting was adjourned at 8:27 p.m.

Keith Kilmer, President

Martin Freeman, Secretary