

**LOWELL METROPOLITAN POLICE COMMISSION  
SEPTEMBER 12, 2013**

The Lowell Metropolitan Police Commission met in regular session on September 12, 2013 at the Lowell Town Hall.

The meeting was called to order at 8:00 p.m.

**I. ROLL CALL**

Commissioner Keith Kilmer, present  
Commissioner Sharon Patterson, present  
Commissioner John Piper, present  
Commissioner Allan Fox, present  
Commissioner Martin Freeman, present  
Chief Erik Matson, present  
Attorney Nicole Bennett, present

**II. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited, followed by a brief moment of silence.

**III. APPROVAL OF MINUTES August 8th, 2013 REGULAR MEETING.**

Commissioner Freeman made a motion to approve the minutes from the August 8<sup>th</sup> regular meeting, seconded by Commissioner Piper. 5 ayes, motion passed.

**IV. APPROVAL OF MINUTES OF August 8th, 2013 EXECUTIVE MEETING.**

Commissioner Patterson made a motion to approve the minutes from the August 8<sup>th</sup> Executive meeting, seconded by Commissioner Piper. 5 ayes, motion passed.

**V. APPROVAL OF CLAIMS / EXPENDITURES**

Commissioner Piper made a motion to approve the Claims and Expenditures and to send them to Town Council for payment. Commissioner Fox seconded it. 5 ayes, motion passed.

**VI. CHIEF'S REPORT AND THE REPORT OF THE COMMITTEES OR MEMBERS**

Chief Matson stated that the Chief's report was modified a little from the packet. Chief stated that the 2013 Labor Day Parade and the Festival went off without any problems. He thanked the Cedar Lake Police Department for sending two Officers to patrol on bicycles as well as eight Officers from their VIPs program to man various spots. Chief also thanked Tri-Electronics for lending 10 portable radios for the Town employees to use. He stated that Tri-Electronics donates the radios every year. Chief further thanked the Lowell Police Department for a job well done during the weekend. Chief Matson updated the Commission on the purchase of the new Police vehicles. He stated that he and Asst. Chief Woestman have sought out 3 different bids and decided that the Charger would be the best vehicle for the department. The lowest bid was from Thomas Dodge in Highland for a purchase price of \$22,197.00 each and that two units,

202 and 203 will be traded in for \$3,500.00 for the pair. He also stated that to install equipment in the new vehicles would cost approximately \$6,000.00 each. Clerk Treasurer Walters stated that there is enough funds in the budget to cover the cost of the vehicles. Chief stated that he was able to test drive the Charger and it is the preferred vehicle and is also cheaper.

Chief requested that a conditional offer of employment be issued to Christopher Thompson and Nicholas Kaczmarczyk.

Chief requested that the Promotional Testing be tabled for another month. He stated that he spoke with the Attorney and would like to check some other avenues he was told he would have the option of.

Chief Matson asked that the hiring list be approved by the Commission to hold for the next two years, so that if the Department would need to hire in the near future, they could go to the list instead of starting the process again.

President Kilmer stated that he would like to thank the Department for a job well done during the Labor Day Parade and Festival.

## VII. INTRODUCTION AND ADOPTION OF RESOLUTIONS

### VIII. OLD BUSINESS

Commissioner Fox made a motion to approve a Conditional Offer of Employment to Christopher Thompson, seconded by Commissioner Freeman. 5 ayes, motion passed. Commissioner Piper made a motion to approve a Conditional Offer of Employment to Nicholas Kaczmarczyk, seconded by Commissioner Patterson. 5 ayes, motion passed. Commissioner Piper made a motion to table the motion for a Supervisor Testing Company until next month so the Chief can inquire into other optional Companies. Commissioner Patterson seconded it. 5 ayes, motion passed.

### IX. NEW BUSINESS

Commissioner Fox made a motion to accept the bid from Thomas Dodge of Highland for two new Chargers for the Police Department. Commissioner Piper seconded it. 5 ayes, motion passed.

Commissioner Fox asked when the new Police vehicles will be in service and Chief Matson stated that he will be taking the old cars to a place in Mokena to be stripped out on October 8<sup>th</sup>. The new cars will then be brought in and reequipped and should be on the street no later than October 31<sup>st</sup>.

A Commissioner asked if there were sponsors available for the graphics on the new vehicles. Chief Matson replied that there is one sponsor that has already paid, a second sponsor that will have a check ready by next week, and a third company that has offered as well. President Kilmer asked if units 202 and 203 were sponsored and Chief Matson replied they are, but under the contract their sponsorships are expired when the vehicles are retired.

A Commissioner asked what the reason is for no longer purchasing Chevy vehicles and Chief Matson replied that Chevy is no longer making the Impalas and are making Caprices that are much more expensive. Chief also stated after reading reviews, he felt the Dodge is the better vehicle for the Department and is cheaper and within the budget.

President Kilmer asked who was stripping out the vehicles and Chief stated that the company they are using was recommended by Thomas Dodge and is well known for their quality of work. President Kilmer also asked if the Chief had checked into anyone locally. Chief Matson replied yes and that there is no one locally who does what this company does.

A Commissioner asked if they were restricted to the Eligibility List in future hiring processes. Chief Matson replied that according to the SOP the Commission has the right to not use the list if they desire.

Commissioner Patterson made a motion to retain a 2013 Eligibility List from the candidates list for two years for future hiring purposes. Commissioner Piper seconded it. 5 ayes, motion passed.

#### X. PETITIONS, REMONSTRANCES, AND COMMUNICATIONS.

Angie Fletcher asked for the proper spelling of Nicholas Kaczmarczyk's name. She also asked if the conditional offer of employment was conditional on the Town Council's approval as well. President Kilmer replied that Thompson and Kaczmarczyk still have a few more steps to complete and that's why it is conditional.

Angie Fletcher asked if the Eligibility List is to be used for future employees and President Kilmer replied that they will refer back to this list since the Eligibility candidates have already completed part of the hiring process.

#### XI. ANNOUNCEMENTS.

President Kilmer announced that the next Commission meeting will take place on Thursday, October 10<sup>th</sup> at 8 p.m..

#### XII. ADJOURNMENT

A motion was made by Commissioner Piper to adjourn the meeting, seconded by Commissioner Freeman. 5 ayes, motion passed.

Meeting was adjourned at 8:17 pm.

---

Keith Kilmer, President

---

Martin Freeman, Secretary