

LOWELL METROPOLITAN POLICE COMMISSION
April 14, 2014

The Lowell Metropolitan Police Commission met in regular session on April 14, 2014 at the Lowell Town Hall.

The meeting was called to order at 6:00 p.m.

I. Roll Call

Commissioner Keith Kilmer, present
Commissioner Sharon Patterson, present
Commissioner John Piper, present
Commissioner Ray Borchert, absent
Commissioner Michael Mears, absent
Chief Erik Matson, present
Attorney Nicole Bennett, present

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited, followed by a brief moment of silence.

III. APPROVAL OF MINUTES March 13, 2014 REGULAR SESSION, April 7, 2014 EXECUTIVE SESSION, AND THE April 9, 2014 EXECUTIVE SESSION

Commissioner Piper made a motion to approve the minutes from the March 13, 2014 Regular session, seconded by Commissioner Patterson. 3 ayes, motion passed.
Commissioner Patterson made a motion to approve the minutes from the April 7, 2014 Executive Session, seconded by Commissioner Piper. 3 ayes, motion passed.
Commissioner Piper made a motion to approve the minutes from the April 9, 2014 Executive Session, seconded by Commissioner Patterson. 3 ayes, motion passed.

V. APPROVAL OF CLAIMS/EXPENDITURES

Commissioner Piper made a motion to approve the April Claims/Expenditures, seconded by Commissioner Patterson. 3 ayes, motion passed.

VI. CHIEF'S REPORT AND THE REPORT OF THE COMMITTEES OR MEMBERS

Chief Matson stated that on April 3rd, Officer Burkus and Reserve Officer Ibarra instructed a women's self defense class and received positive remarks. 15 women were in attendance.

Chief Matson and Officer Chase attended the Lowell Loin's Club breakfast on Saturday, April 12. They passed out information on the Neighborhood Watch Program and also made children's I.D. cards for over 40 children at the breakfast.

Chief Matson requested the approval of the Reserve Officer policy after being reviewed by the attorney and changes that were requested by the Commission made.

Chief Matson stated that the Promotion process has been completed. He requested that Asst. Chief Woestman and Cpl. Hornickel be promoted to the rank of Sergeant and Detective Lee, Officer Schuyler, and Officer Chase be promoted to the rank of Corporal. He stated that there will be a probationary period of 180 days per department policy.

VII. INTRODUCTION AND ADOPTION OF RESOLUTIONS

There were none.

VIII. OLD BUSINESS

Commissioner Piper made a motion to approve the Reserve Officer Policy, seconded by Commissioner Patterson. 3 ayes, motion passed.

Commissioner Patterson made a motion to approve the promotion of Asst. Chief Woestman to Sergeant, seconded by Commissioner Piper. 3 ayes, motion passed.

Commissioner Patterson made a motion to approve the promotion of Cpl. Hornickel to Sergeant, seconded by Commissioner Piper. 3 ayes, motion passed.

Commissioner Patterson made a motion to approve the promotion of Officer Schuyler to Corporal, seconded by Commissioner Piper. 3 ayes, motion passed.

Commissioner Patterson made a motion to approve the promotion of Detective Lee to Corporal, seconded by Commissioner Piper. 3 ayes, motion passed.

Commissioner Patterson made a motion to approve the promotion of Officer Chase to Corporal, seconded by Commissioner Piper. 3 ayes, motion passed.

IX. NEW BUSINESS

Commissioner Patterson made a motion to approve the exploration into staffing, seconded by Commissioner Piper. 3 ayes motion passed.

President Kilmer requested that Chief Matson start collecting data into improving the Police Department's staff ratio, that can be presented in a package proposal to the Town Council and also at the next Commission meeting for further review.

X. PETITIONS, REMONSTRANCES, AND COMMUNICATIONS

There were none.

XI. ANNOUNCEMENTS

President Kilmer announced the next Commission meeting will be Thursday, May 8th at 7 p.m.

XII. ADJOURNMENT

Commissioner Piper made a motion to adjourn the meeting, seconded by Commissioner Patterson. 3 ayes, motion passed.

The Meeting was adjourned at 6:12 p.m.

Keith Kilmer, President

John Piper, Secretary