

**LOWELL TOWN COUNCIL
REGULAR MEETING
AUGUST 8, 2016**

The regular meeting of the Lowell Town Council was called to order on Monday, August 8, 2016 at 7:05 P.M. by President Christopher Salatas. The Pledge of Allegiance was recited followed by a moment of silence. Clerk-Treasurer Judith Walters called the roll. Members present were Michael Gruszka, LeAnn Angerman, Will Farrellbegg, Christopher Salatas, and Edgar Corns. Also present were Town Attorney David Westland, Police Chief Erik Matson, Town Manager Jeff Sheridan, Public Works Director Greg Shook, Building Administrator Carl Ferro, two members of the press, and fifteen interested citizens.

TREASURER'S REPORT - July 2016

Councilman Farrellbegg made a motion to approve the July 2016 Treasurer's Report, seconded by Councilwoman Angerman and carried with five ayes.

APPROVAL OF MINUTES

Councilman Corns made a motion to approve the July 25th work session and regular meeting minutes, seconded by Councilman Gruszka and carried with five ayes.

APPROVAL OF VOUCHERS

President Salatas stated he had reviewed White Vouchers #1869 - #1923, White-Police #4156 - #4168; Water #2538 - #2579, Waste Water #3452 - #3485, and Stormwater Utility #5099 - #5102. Councilman Farrellbegg made a motion to approve the vouchers as listed, seconded by Councilman Gruszka and carried with five ayes.

President Salatas stated that Town Manager Sheridan had received extra money from NIRPC to cover the extra costs association with the easement purchases for the Route 2 Curb and Sidewalk Project.

MONTHLY REPORTS - July 2016

Councilman Corns moved to approve the July 2016 Monthly Reports, seconded by Councilman Farrellbegg and carried with five ayes.

ORDINANCES & RESOLUTIONS

2nd reading - Ordinance #2016-14 - amend Chatter 155 - Living Space - Councilman

Corns moved to adopt Ordinance #2016-14 by name and title only, seconded by Councilwoman Angerman and carried by roll call vote with five ayes.

Resolution #2016-12- Accept 1998 Golf Card from North Township Trustee - Councilman Farrellbegg moved to approve Resolution #2016-12, seconded by Councilman Gruszka and carried by roll call vote with five ayes.

Resolution #2016-13 - Approving Procedure for approval of reimbursable expenses and authorizing credit card to Town Manager - Councilman Corns moved to approve Resolution #2016-13, seconded by Councilman Gruszka. Clerk-Treasurer Walters asked if the credit card policy currently in effect would still have to be followed by presenting the prescribed form and detailed receipts when the card is used. She also stated that the Resolution did not state a maximum allowed on the credit card. Town Manager Sheridan stated it would mostly be used for travel. Clerk Treasurer Walters stated the Town already has two credit cards that are signed out by town employees for travel and expenses where they will not accept a purchase order from the Town, and did see the need for another one. Discussion followed on the maximum amount to be allowed on the card. Councilman Gruszka withdrew his second and Councilman Corns withdrew his motion. Councilman Corns amended his motion to approve Resolution #2016-13 with a maximum limit of \$2,000 on the credit card. The motion was seconded by Councilman Gruszka and carried on roll call vote with four ayes, one nay. Councilman Farrellbegg voting nay.

UNFINISHED BUSINESS

Public Works Department Update - No update was given.

SR2 Curb & Sidewalk Project - Approve Pay Request to Commonwealth Engineers \$64,855.00 and forward to INDOT for 80% reimbursement and Approve Voucher #1924 - Councilman Farrellbegg moved to approve the pay request, seconded by Councilman Gruszka and carried with five ayes on roll call vote.

Sign Upgrade - approve Pay Request to Robinson Engineering - \$2067.50 and forward to INDOT for 90% reimbursement and Approve Voucher #1925 - Councilman Corns moved to approve the pay request, seconded by Councilman Farrellbegg and carried with five ayes on roll call vote.

Police Commission - Councilwoman Angerman moved to appoint Manny Frausto to the open position on the Police Commission. The motion was seconded by Councilman Farrellbegg and carried on roll call vote with five ayes.

Tabled from previous meetings:

4/11 Resolution #2016-06 - adopting Uniform Internal Control Standards - remains tabled - Clerk-Treasurer Walters asked when this item would be addressed and Town Manager Sheridan stated that the Town had until the end of the year to adopt.

5/09 Ordinance #2016-04 - Parental Responsibility of School Attendance of Minor Children - remains tables

NEW BUSINESS

Memorandum of Understanding - SRO - Tri-Creek School Corporation - Dr. Howe was not present. It was noted that when Attorney Westland receives the MOU to have Chief Matson also review before it comes before the Town Council.

Stormwater Drainage Board recommendation - The Stormwater Drainage Board had forwarded a recommendation to the Town Council to accept the bid of Robinson Engineering in the amount of \$24,800 for the McConnel Ditch Replacement Culvert Project. Councilman Farrellbegg moved to accept the recommendation, seconded by Councilman Corns and carried with five ayes on roll call vote.

ANNOUNCEMENTS

President Salatas announced that the next regular meeting would be Monday, August 22, 2016 at 7:00 P.M.

MEDIA QUESTIONS/PUBLIC COMMENTS

Melanie Csepiga, Times, asked about the McConnel Ditch Project and asked for a copy of Resolution #2016- 13, and was informed the golf cart was donated to Freedom Park. She also requested a copy of the press release that was sent out last week regarding the flag raising for the bicentennial flag.

ADJOURNMENT

No further business, Councilman Farrellbegg made a motion to adjourn at 7:18 P.M., seconded by Councilman Gruszka and carried with five ayes.

Christopher Salatas, President

Attest:

Judith Walters, Clerk-Treasurer