

LOWELL HISTORIC PRESERVATION BOARD MEETING

May 1st, 2018

9:00am

Chairman Floyd called the meeting to order at 9:00am. The Pledge of Allegiance was recited. Recording Secretary Dianna Cade took roll call. Members answering the roll call were Ken Floyd, Sue Riley, and Tony Kinnis. Connie Schrombeck was absent. Also present was Laura Rouse-Devore Director of Planning and Development, and Jeff Sheridan, Town Manager.

APPROVAL OF MINUTES

Ms. Riley made a motion to approve the February 8th, 2018 regular meeting minutes, seconded by Mr. Kinnis and carried by voice vote of all ayes.

NEW BUSINESS

HISTORIC #18-006 – 317 E. Commercial

PETITIONER: Rich & Dawn Meadows and/or Joy Shurman

LOWELL CARPET

CERTIFICATE OF APPROPRIATENESS PURPOSE:

Window Replacement 2nd Floor.

Joy Shurman, was at the meeting to represent Lowell Carpet. She stated they would like to install new windows on the upper floor of the building.

Mr. Kinnis stated that he has reviewed all the material submitted and everything is ok.

Mr. Floyd asked how many windows in total. Mrs. Shurman stated five in the front and one in the back.

Mr. Sheridan stated that the façade program is separate from this and the application needs to be submitted before work starts. He stated the application needs to be reviewed and then they will set up an RDC meeting the end of this month. Mrs. Shurman asked who she submits the application to. Mr Sheridan stated that the façade application should be submitted to him. Mr. Sheridan stated he wants to make her aware that there are two different processes. The façade application is different than the COA application and process.

Ms. Riley made a motion to approve the findings of fact for Historic #18-006, because it meets the criteria, motion was seconded by Mr. Kinnis and carried with a voice vote of all ayes.

Ms. Riley made a motion to approve the Certificate of Appropriateness because it meets the requirements of the design guidelines. Motion was seconded by Mr. Kinnis and carried with a voice vote of all ayes.

ADJOURNMENT

With no further questions or comments, Ms. Riley, made a motion to adjourn at 9:12AM, motion was seconded by Mr. Kinnis and carried by voice vote of all ayes.

Ken Floyd

Connie Schrombeck